



2401 DECKNER AVENUE
GREEN BAY, WI 54302
JARED VAN NOORD, PASTOR

**JOB DESCRIPTION: Associate Pastor @ New Hope Presbyterian Church,
Green Bay, Wisconsin**

Position: Associate Pastor

Purpose: To support the Senior Pastor in overseeing all the work of New Hope Presbyterian Church, and primarily to be used of God in the teaching of the individuals, families, and groups of the church in the shepherding of the flock. To preach the Gospel and teach God's Word. To support the Senior Pastor in building up the body of Christ so that the body may be prepared for works of service, as well by overseeing the educational ministries of New Hope and by pastorally overseeing the individual, groups, and households of New Hope. To support the Senior Pastor in leading and motivating the Session and the church to seek guidance from the Holy Spirit on ways to grow the outreach of the local body so that the Kingdom of God is both growing in number and impact.

Qualifications:

- Called to and gifted in teaching.
- Ordainable according to the requirements of the OPC.
- Familiar with and submitted to the Westminster Confession of Faith and OPC Directory of Public Worship.
- Ability to connect with youth and desire to see them integrated in the body of Christ.
- Experience in leadership in a congregational ministry is desirable.
- Experience in Biblical counseling is desirable.

Accountability: This man shall work with and under the supervision of the Senior Pastor and Session and under the direction of the Presbytery.

Responsibilities:

- Support youth program by teaching and developing relationships with New Hope's youth.
- Support, participate in, and help develop New Hope's Biblical counseling ministry.
- Support and direct short-term mission trips.
- Support Senior Pastor in preaching and teaching at Sunday morning worship services, Sunday school and Sunday evening services.
- As needed perform weddings and do pre-marital counseling; visit sick, shut-in, hospitalized, and imprisoned members and friends of New Hope; attend prayer and fellowship events with other Green Bay pastors; and other tasks as assigned by the Senior Pastor and Session.
- Support Senior Pastor in overseeing and expanding the educational and edification ministries of New Hope.
- Support Senior Pastor in leadership of the Session and the congregation at New Hope in seeking guidance from the Holy Spirit to grow the outreach of the local body so that the Kingdom of God is both growing in number and impact.
- Grow personally, professionally, spiritually, etc.

Time Allocation:

- Pulpit Supply/teaching ministries— 20% to 30%
- Congregational life ministries – 70% to 80%

Hours: This is a full-time position.